
**MINUTES OF THE REGIONAL TECHNICAL GROUP (RTG)
MEETING HELD ON THURSDAY, 3RD OCTOBER 2002
AT THE TALARDY HOTEL, ST. ASAPH**

ATTENDANCE

Anglesey County Council –

John Williams, Meirion P Edwards

Conwy County Borough Council –

Barry Bond, Ceri Thomas

Denbighshire County Council

Aneurin Phillips, Gareth Jones, Brian Lyden, Avril Hughes

Environment Agency Wales

Philip J Goodman

Flintshire County Council

Alan Roberts

Gwynedd County Council

Peter Evans, Jeremy Gibbins

Powys County Council

Andy Bull, Jan Jonker

SLR Consulting Limited

Andrew Street, Alban Forster, Tony Yates

Snowdonia National Authority Park

Gareth Lloyd

Wales Environment Services Association

Colin Priestley

Waste Strategy Unit

Cathy O'Brien

Welsh Development Agency

Julie Masters

Wrexham County Borough Council

Bob Sheffield, Geoff Clegg

1 REFRESHMENTS (10.30 – 11.00 am)

2 APOLOGIES

2.1 Apologies were received from Graham Boase (DCC), Gary Nancarrow (FCC), Sue Martin (Welsh Assembly Government) and John Bradbury (Wrexham).

2.2 No apologies were received from Mal Williams (Cylch).

3. MINUTES OF MEETING OF RTG 20TH AUGUST 2002

3.1 Accuracy

- Re. 1.2. - Amendment to minutes of 20th August 2002. Phillip Goodman did send his apologies prior to the meeting of the 20th August, 2002.
- 8.1.ii – Each Authority to take a view on what powers to be delegated to Members. AOP to ensure that process takes place quickly.

3.2 Matters arising

- None

4. PRESENTATION BY SLR ON DRAFT BASELINE REPORT

- 4.1 Alban Forster (AF) introduced the Draft Baseline Report and hoped that everyone had received their copy of the Report which had been sent electronically.
- 4.2 Some Members of the RTG had not received their reports.
Not received – Jan Jonker, Gareth Lloyd, Colin Priestley and Jeremy Gibbins and several other members had difficulty opening the report.
- 4.3 In the light of the above problems AOP asked the RTG how they would like to receive copies of the reports in future and all agreed that electronically is the best way forward and that any authority still experiencing problems to contact SLR directly.
- 4.4 Bob Sheffield stated that he was conscious that Wrexham had not supplied any responses regarding the Proposed Planned Facilities but this was due to a very heavy workload and the details would be forwarded shortly. He also advised that Gary Nancarrow, Flintshire, had, unfortunately, been taken ill and that this was likely to be long term.
- 4.5 A handout was circulated and presented by AF. AF commented on TAN 21 which was issued in Nov 2001 which related to the details of the Draft Baseline Assessment Reports and the requirement to prepare and agree a Regional Waste Assessment by November 2002. AF stated that it was hoped to discuss/agree the Draft Baseline Assessment Report which was to form the Regional Waste Assessment Draft Strategic Assessment Report at this meeting but appreciated that as some of the RTG had not received the Report this would prove difficult. He stated that there were gaps in the report but emphasised that the support and input of the RTG at this stage is a critical part of the development of the plan to ensure that it is based on as much accurate information as possible.
- 4.6 AF referred to Chapter 2 of the Report relating to Current Waste Arisings within the North Wales Region. The data covered likely scenarios for waste growth up to and including the year 2021. AF re-iterated the importance of each Authority checking the data produced in the report for accuracy. It was agreed to double check the accuracy of the Report and respond to SLR with any comments by the 18th October 2002. AOP advised that SLR would contact the Waste Manager representative of each Authority who had not formally responded by the deadline agreed to confirm that data relating to their authority is accurate. SLR hoped to be in a position to amend the document and get it approved at the RTG meeting on the 13th November 2002.

5. RTG FEEDBACK ON DRAFT

- 5.1 There was a general discussion on the contents of the Draft Baseline Assessment report and on assumption which had been made by SLR in compiling and producing some of the data. It was agreed that the assumptions made in the report were acceptable but that any further comments could be made direct to SLR by the agreed 18th October 2002 deadline.
- 5.2 AOP raised the issue of capacity and that it was essential that the information regarding the potential capacity of existing waste management facilities in the region was as accurate as possible. This would of course impact the next stage of the plan process as existing capacity will determine to an extent the number of proposed new facilities required in the region to deal with waste. AOP advised therefore that it was critical that each authority assisted SLR – by providing details of capacity, e.g. sites with planning permission, allocated sites etc., and any constraints such as planning conditions etc., which may impact capacity. It was agreed that each authority representative would provide the required information re. Capacity and constraints to SLR by the agreed deadline. Colin Priestley advised that he would co-ordinate a response from the waste industry regarding constraints and also the accuracy of the data and information in the report.

6 RMG MEETING ISSUES TO BE DISCUSSED

- 6.1 AOP stated that the RMG would take place in the afternoon. Two members from each Authority including National Park to be present at each meeting. Mr Lawrence Isted, (Head of Planning for Wrexham Borough Council) would be representing Wrexham at this RMG meeting as no members from Wrexham were available. He enquired as to whether any other Officer from RTG felt they would like to attend the RMG with their Members in the afternoon, as stated in an e-mail previously circulated. No officer from the RTG considered it necessary to attend the RMG with Members. AOP stated that he had asked all Chief Planning Officers whether they wished to attend the RMG. None had replied.
- 6.2 AOP went through the RMG agenda for the afternoon and reiterated that he hoped the Officers had had an opportunity to brief their Members beforehand.

7 ANY OTHER BUSINESS

- 7.1 AOP advised that SLR would be assessing the possibility of obtaining funding from the Landfill Tax Credit Scheme to assist in meeting the costs of funding from the public consultation exercise. He advised that DCC will be producing leaflets and posters which will be displayed/distributed within each Authority and that the cost of this could, hopefully, be met from this additional funding. Andrew Street (AS) advised that whilst the Landfill Tax Credit Scheme would be a possibility in terms of funding the consultation – it would cover 90% of the overall cost and that the remaining 10% would be required from other sources.
- 7.2 A general discussion followed and Barry Bond suggested the possibility of each Waste Authority providing up to £1000 each in order to make up the additional 10% of the cost of consultation. It was agreed that each authority would provide up to £1000 each for the cost of consultation and that AOP would write to the Waste Manager in each authority for confirmation.

- 7.3 AOP advised that DCC would look at the consultation material required by the next RTG meeting and that the potential overall cost of the consultation exercise would be assessed.

8 SUMMARY OF ACTIONS REQUIRED PRIOR TO NEXT RTG MEETING

ACTIONS	WHEN	BY
Check accuracy of report and any constraints which may affect capacity of existing waste facilities.	18 th October 2002	ALL
Comments on the assumptions made in the report	18 th October 2002	ALL
Each Waste Authority to provide up to £1000 each towards consultation exercise.	January 2003	Each Authority
AOP to write to Waste Managers to confirm donation of up to £1000 for consultation	November December 2002	AOP
DCC to access the consultation material required	13 th November 2002	GJ/GHB
Assess cost of consultation exercise	13 th November 2002	GJ/GHB
Submit proposal for obtaining grant aid from LTC Scheme	October	SLR

9 LUNCH (1.00p.m. – 1.30 p.m.)

- 9.1 The RTG joined the RMG for lunch between 1.00pm and 1.30pm

The meeting concluded at 12.45pm